

St. Agnes Academy Upper School Emergency Contact Form 2023-2024

COMPLETE FORM USING ONLY BLUE OR BLACK INK AND RETURN COMPLETED FORM TO MRS. HOFFMAN

Student Last Name First Name Middle Name Preferred Name

Grade: _____ D.O.B.: _____ Cell Phone #: _____ Home Phone #: _____

School E-mail: _____ Personal E-mail: _____

Primary Address: _____ City, State, & Zip: _____

Homeroom Teacher: _____ Locker #: _____ T-Shirt Size: _____ Student's Height: _____

Church/Religious Affiliation: _____ Youth Group/Director: _____

Cultural Heritage: _____

Grade you began SAA: _____ Schools attended before SAA: _____

Parking Lot Section/Number: _____ SAA Car Tag #: _____ License Plate #: _____

Do you work? _____ If so, where? _____

Do you play a club/rec sport(s)? _____ If so, what sport(s)? _____

Are you involved in any theater programs, if so where? _____

Clergy Relatives (all faiths): _____

Family Information: Custodial Parent: ☐ Both Parents ☐ Father ☐ Mother ☐ Other _____

Mother (First and Last Name): _____

Home Phone: _____ Cell Phone: _____ E-Mail: _____

Address: _____ City, State & Zip: _____

Employer: _____ Work Phone: _____

Father (First and Last Name): _____

Home Phone: _____ Cell Phone: _____ E-Mail: _____

Address: _____ City, State & Zip: _____

Employer: _____ Work Phone: _____

Siblings (First and Last Name): Age(s): Grade(s): School(s):

Grandparent(s): _____ Home Phone: _____

Cell Phone: _____ E-Mail: _____

Address: _____ City, State & Zip: _____

Grandparent(s): _____ Home Phone: _____

Cell Phone: _____ E-Mail: _____

Address: _____ City, State & Zip: _____

Alumni Relatives (name and relationship): _____

Dismissal Protocol & Emergency Contacts:

In the event of an EMERGENCY, who is allowed to pick up your child if we are not able to reach you?

(Please notify the school office if someone other than those listed here will be picking up your child.)

1. Name _____	Relationship _____
Cell Phone _____	Home Phone _____
Work Phone _____	
2. Name _____	Relationship _____
Cell Phone _____	Home Phone _____
Work Phone _____	
3.Out-of-State Contact _____	Relationship _____
Cell Phone _____	Home Phone _____
Work Phone _____	

PARENTS: In the event of an actual emergency, your child will remain on campus until all students are accounted for.

If conditions are deemed safe, I give my daughter permission to leave campus: In her own vehicle ☐ / With another student ☐ /
With a designated person listed above _____

STUDENT HEALTH HISTORY:

All information will be securely locked in an office and will be held confidential.

- ❖ **Date of last Tetanus shot?** _____
- ❖ **Please make us aware of any allergies your child may have:** _____

- ❖ **Does your child have any other medical condition of which the school should be aware?** _____

*Please note that a doctor's note turned in to Ms. Hoffman is required BEFORE the student may wear tennis shoes to school.

- ❖ **List name and dosage of ANY/ALL medication your child takes on a regular or daily basis:** _____

- ❖ **Please check any over-the-counter medication you will allow the School to administer to your child:**

____ Advil/Ibuprofen/Motrin	____ Claritin/Loratadine	____ Antihistamine cream
____ Aleve/Naproxen	____ Benadryl	____ Cough syrup/cough drops
____ Acetaminophen/Tylenol	____ Pseudoephedrine or derivative	____ Antibiotic ointment
____ Excedrin Migraine	____ Visine and/or allergy drops	____ Hydrocortisone cream
<i>(contains aspirin/caffeine)</i>	____ Mylanta/Tums	____ Burn cream
____ Midol	____ Tylenol Sinus or equivalent	____ Other (List _____)

Health Insurance Provider: _____ **Insured Name:** _____ **Group/ID#** _____

Physician's Name & Phone #: _____ **Hospital Preference:** _____

Release of Information Via Text Messaging

I give permission to receive non-emergency medical information regarding my child via text messaging. YES ☐ NO ☐

Information may be sent to the following number: _____ **Parent Initials** _____

Authorization and Release

The undersigned, being the parent or guardian of the above named student enrolled in St. Agnes Academy St. Dominic School (SAA-SDS), hereby gives permission to SAA-SDS for the school nurse to provide assessment, care and treatment of the student. In addition, the parent or guardian gives permission for trained school staff to perform necessary health procedures for a student to attend school i.e., medication administration, blood glucose testing, epi-pen administration, or assistance in the use of an inhaler.

The undersigned agrees to release, indemnify and hold harmless St. Agnes Academy-St. Dominic School, its employees, representatives or school nurse for any claim, liability or expense arising from any act or omission arising from or related to the assessment, care, or treatment of the student. This release and indemnity agreement includes claims based on alleged negligence on the part of SAA-SDS or its employees.

The undersigned further certifies that he/she has read the above authorization and release and is in agreement with its terms.

Parent/Guardian Signature _____ **Date** _____

IF THERE ARE ANY CHANGES TO YOUR CHILD'S STATUS DURING THE SCHOOL YEAR

PLEASE NOTIFY THE SCHOOL OFFICE TO UPDATE THIS FORM