

ST. AGNES ACADEMY
1851



ST. DOMINIC SCHOOL
1956

4830 WALNUT GROVE ROAD • MEMPHIS, TENNESSEE 38117
901-435-5815 • FAX: 901-435-5866

Job Title: 7th Grade Spanish Teacher
Department: Junior High
Appointment: Full-Time
Contract Period: 10 months
Reports to: SAA-SDS Deans

Job Summary: The teacher is responsible for fostering the intellectual, social, physical, and faith development of children in the SAA-SDS junior high experience. The teacher will possess native or near-native ability in Spanish as well as a strong academic background in Spanish language and Hispanic cultures. The candidate must possess strong interpersonal and communication skills, an innovative approach to teaching a world language in the 21st Century, and the ability to work collaboratively with colleagues. The teacher will have a passion for working with middle school students, as well as experience developing and delivering instruction using technology. The teacher is expected to design and maintain a class environment favorable to both boys and girls academic and personal growth.

Essential Duties and Responsibilities:

- Recognize and support the unique Catholic, Dominican Mission of St. Agnes-St. Dominic by living out the four pillars of Study, Prayer, Community, and Service
- Contribute to the school community by attending school events, leading a club, coaching an academic team or other initiative(s)
- Engage in professional learning, including co-planning, department meetings, grade level meetings, interdisciplinary planning and other learning work
- Build strong, lasting relationships with students, inspiring them to hold themselves to a high standard of academics and character
- Establish and uphold classroom expectations that support students to develop increased agency, responsible autonomy, and ownership over learning
- Further the learning experience by using the diverse imaginations, observations, opinions, hopes and dreams of students
- Teach students that the learning process includes taking academic risk, making mistakes, and applying feedback
- Demonstrate competence in teaching by demonstrating current, thorough knowledge of curriculum and subject matter and be able to communicate effectively with students
- Plan and teach highly engaging, academically rigorous lessons that are real, relatable, and relevant
- Analyze assessment data and use it to inform instruction
- Support other classroom teachers to assist them in the implementation of curriculum and individual student plans
- Maintain close relationships with families, including phone calls and conferences that highlight the positives more often than the areas for improvement
- Respond to inquiries from a variety of sources (e.g., other teachers, parents, administrators, students, etc.) to resolve issues, providing information and direction

- Counsel students to improve academic performance, encourage appropriate behavior, enhance problem-solving techniques and support when struggling with personal matters
- Monitor students in a variety of educational environments to provide a safe and positive learning environment
- Cooperate with school administration; effectively work with all staff members to promote positive relationships with students and parents
- Perform other related duties, as assigned, to ensure the efficient and effective operations of St. Agnes Academy-St. Dominic School.

Assigned duties:

- Home (mentor) teacher
- Co-coordinate the Faces and Our Culture Guatemala Exchange Program

Desired Qualifications:

- A minimum of a bachelor's degree in Spanish or related area studies
- One to three years or more of successful classroom experience teaching Spanish

The ideal candidate will be excited about the opportunity to work collaboratively in an inclusive, values-based, Catholic, independent school community. To apply, interested candidates should submit the employment application, cover letter, resumé and contact information for at least three professional references (including name, phone number, and email address) to Chris Burke, Dean of St. Dominic School, at cburke@saa-sds.org and Kathy Boccia, Dean of St. Agnes Academy Lower School, at kboccia@saa-sds.org.