



The Dominican
COMMUNITY of SCHOOLS

ST. AGNES ACADEMY
for GIRLS

ST. DOMINIC SCHOOL
for BOYS

Job Title: Varsity Girls Softball Coach

Department: Athletics

Appointment: Part Time

Reports to: Athletic Director

Job Summary: This person will provide overall leadership for the St. Agnes Academy softball program. He/She will be the head coach for the varsity softball team.

Essential Duties and Responsibilities:

- Responsible for leading competitive SAA softball program
- Uphold and model the core values of the Athletic Department: Commitment, Pride, Sacrifice, Work Ethic, and Respect
- Monitor academic progress of softball athletes to ensure they comply with academic standards
- Assume responsibility for coordinating the softball coaching staff and program in all divisions to ensure appropriate instruction and development
- Schedule Upper School softball competitions
- Coordinate with coaches of other schools for scheduling, logistics, and Region meetings
- Coordinate with athletic administration
- Communicate openly with parents of players
- Assist in recruiting coaches for other SAA softball teams
- Mentor less experienced coaches by checking in regularly and assisting with coaching clinics
- Manage softball equipment
- Manage upkeep of softball diamond and communicate with administration about future needs
- Manage preparation of softball diamond for competitions, including lining
- Manage uniform distribution, organization, and retrieval
- Recruit players to assist in operation of Turkey Shoot Tournament for athletic fundraising
- Coordinate fundraising efforts for program needs
- Participate in athletic department coaches meetings
- Responsible for creating a positive environment where athletes can build strong relationships with other players and coaches
- Demonstrate good sportsmanship and maintain appropriate conduct towards the student-athletes, opposing team, officials, spectators, etc.
- Other duties as assigned

Non-required:

- Plan and coach highly engaging and challenging practices that develop skills and prepare players for high level varsity competition
- Encouraged to coach various sports clinics throughout school year
- Help as needed with Administrator On Duty (AOD) for home games
- Build strong, lasting relationships with athletes, inspiring them to hold themselves to a high standard of academics and character
- Establish and uphold team expectations that support athletes to develop increased agency, responsible autonomy and ownership over their commitments
- Maintain close relationships with families, including open communication and building community

Desired Qualifications:

The ideal candidate is a dynamic and engaging leader who understands the skill progression of the sport, has the ability to teach the skills, and the organization to manage the needs of a competitive varsity sport. Must be available to work afternoons Monday-Friday and some Saturdays. A minimum of three years coaching experience at a comparable level is preferred.

St. Agnes Academy – St. Dominic School is a Catholic, independent PK2-12 school in Memphis inspired by the Dominican Pillars of Study, Prayer, Community, and Service. We prioritize all relationships while preparing our students for their future. Our innovative and caring faculty is committed to growing well-balanced students - mind, body, and spirit – in a supportive faith filled environment.

St. Agnes Academy – St. Dominic School is an Equal Opportunity Employer dedicated to promoting diversity in the workplace and strongly urges all qualified individuals to apply.

To apply, interested candidates should submit a cover letter, resumé and contact information for at least three professional references (including name, phone number, and email address) to Matt Nelson, Athletic Director, mnelson@saa-sds.org. The position will remain open until filled.