



ST. AGNES
ACADEMY
for GIRLS

ST. DOMINIC
SCHOOL
for BOYS

The Dominican
COMMUNITY *of* SCHOOLS

Job Title: 3rd Grade Teacher

Department: St. Agnes Academy, Lower School

Appointment: Full-Time

Contract Period: 10 months

Reports to: St. Agnes Academy Lower School Dean

Job Summary: The teacher is responsible for designing and maintaining a class environment that fosters the intellectual, social, physical, and faith development of children in the SAA Lower School experience. In addition, the teacher is expected to demonstrate enthusiasm about teaching, getting to know, celebrating girls, and growing with them. Daily instructional plans should reflect knowledge of best practices in differentiated instruction and pedagogical approaches that encourage curiosity, creativity, and critical thinking.

Essential Duties and Responsibilities:

- Recognize and support the unique Catholic, Dominican Mission of St. Agnes Academy-St. Dominic School
- Contribute to the school community by attending school events, leading a club, coaching an academic team or other initiative(s)
- Engage in professional learning, including co-planning, department meetings, grade level meetings and other learning work
- Build strong, lasting relationships with students, inspiring them to hold themselves to a high standard of academics and character
- Establish and uphold classroom expectations that support students to develop increased agency, responsible autonomy, and ownership over learning
- Further the learning experience by using the diverse imaginations, observations, opinions, hopes and dreams of students
- Teach students that the learning process includes taking academic risks, making mistakes, and applying feedback
- Demonstrate competence in teaching by demonstrating current, thorough knowledge of curriculum and subject matter and be able to communicate effectively with students
- Plan and teach highly engaging, academically rigorous lessons that are real, relatable, and relevant
- Analyze assessment data and use it to inform instruction

- Support other classroom teachers to assist them in the implementation of curriculum and individual student plans
- Maintain close relationships with families, including phone calls and conferences that highlight the positives more often than the areas for improvement
- Advise parents of student progress for the purpose of communicating expectations; student's achievements; developing methods for improvement and/or reinforcing classroom goals in the home environment.
- Respond to inquiries from a variety of sources (e.g., other teachers, parents, administrators, students, etc.) to resolve issues, providing information and direction
- Counsel students to improve academic performance, develop healthy social-emotional skills and dispositions, encourage appropriate behavior, enhance problem-solving techniques, and support when struggling with personal matters
- Monitor students in a variety of educational environments to provide a safe and positive learning environment
- Cooperate with school administration; effectively work with all staff members to promote positive relationships with students and parents
- Perform other related duties, as assigned, to ensure the efficient and effective operations of St. Agnes Academy-St. Dominic School.

Desired Qualifications:

- A Bachelor's degree in Education; Master's degree preferred
- One to three years teaching experience at the elementary school level preferred
- Must be experienced with the developmental needs of 6-12 year-old girls and have a passion for teaching, getting to know, and celebrating girls

The ideal candidate will be excited about the opportunity to work collaboratively in an inclusive, principles-based, Catholic, independent school community.

To apply, interested candidates should submit an application that can be found on the school website at www.saa-sds.org, a cover letter, a resumé, and contact information for at least three professional references (including name, phone number, and email address) to Jenn Wojcik, Dean of SAA Lower School, at jwojcik@saa-sds.org.

The Dominican Community of Schools is an Equal Opportunity Employer dedicated to promoting diversity in the workplace and strongly urges all qualified individuals to apply.

The Dominican Community of Schools is a Catholic, independent PK2-12 school in Memphis inspired by the Dominican pillars of Study, Prayer, Community, and Service. We prioritize all relationships while preparing our students for their future. Our innovative and caring faculty is committed to growing well-balanced students - mind, body, and spirit - in a supportive, faith-filled environment.