



ST. AGNES
ACADEMY
for GIRLS

ST. DOMINIC
SCHOOL
for BOYS

The Dominican
COMMUNITY of SCHOOLS

Job Title: EDA Counselor

Position Type: Part-time

About Us: St. Agnes Academy-St. Dominic School is seeking an experienced and dedicated individual to lead our after-school program team. Our Extended Day Activities program provides care for children from PreK-2 through 8th grade in a nurturing and engaging environment.

Key Responsibilities:

- Assist in the daily operations of the after-school programming in the Dining Hall (Grades K-5th).
- Engage with students through indoor and outdoor activities.
- Ensure the safety and well-being of students at all times.
- Assist in facilitating snack times.
- Assist students with their homework.
- Implement fun and educational activities.
- Mentor and support students in developing strong interpersonal skills.
- Maintain positive relationships with students, parents, and staff.

Qualifications:

- Must be at least 18 years old.
- High school diploma or equivalent required; a degree in education or a related field is preferred.
- A minimum of 3 years of experience working in after-school programs, summer camp, and/or child-based care is preferred.
- Retired teachers and experienced professionals are strongly encouraged to apply—we value diverse backgrounds, real-world expertise, and a passion for supporting students.
- Ability to work afternoons from 2:00-6:00 p.m. Monday through Friday.
- Strong communication and organizational skills.

What We Offer:

- A supportive and collaborative work environment.
- Opportunities for personal and professional growth.
- The chance to make a significant impact on young lives.
- Competitive compensation based on experience.

If you are passionate about leading programs for children and looking for a rewarding part-time opportunity, we would love to hear from you!

How to Apply: Click [HERE](#) to complete an application and submit a resume and brief cover letter indicating your availability. We look forward to hearing from you!

St. Agnes Academy-St. Dominic School is an Equal Opportunity Employer dedicated to promoting diversity in the workplace and strongly urges all qualified individuals to apply.

St. Agnes Academy-St. Dominic School is a Catholic, independent school in Memphis, Tennessee, inspired by the Dominican Pillars of Study, Prayer, Community, and Service. We have a supportive, familial school connected by a warm, welcoming atmosphere. The school, which offers both single-gender and co-educational programs in grades PK2-12, is committed to growing well-balanced students, mind, body, and spirit, in a faith-filled environment.

